



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR -16C, DWARKA, NEW DELHI -110078

No. F.1(6)(12)/2021/Estt.-NT/

9784

Dated the ^{26th} June, 2025

ORDER

All Heads/Incharge of Departments/Schools/Centres/Branches of the Guru Gobind Singh Indraprastha University are hereby requested to provide the leave status (except CL & SCL) of regular non-teaching employees whose increment is due on 01.07.2025, to the Establishment(Non Teaching), on or before 04.07.2025 so that annual increment could be processed and granted accordingly.

This may be treated as most urgent.

(NAVEEN KR. BUDHIRAJA)
ASSTT. REGISTRAR (ESTT.-NT)

No. F.1(6)(12)/2021/Estt.-NT/

Dated the ^{26th} June, 2025

Copy forwarded to the following for information & necessary action:

1. All Deans/Directors, GGS Indraprastha University.
2. Controller of Examination-I, GGS Indraprastha University.
3. Controller of Examination-II, GGS Indraprastha University.
4. Controller of Finance, GGS Indraprastha University.
5. All Branch Heads/DRs/Incharge UIRC/ARs, GGS Indraprastha University.
6. Project Director (UITS), GGS Indraprastha University with a request to upload on the University website.
7. Asstt. Registrar, VC Secretariat, GGS Indraprastha University.
8. Asstt. Registrar, O/o the Registrar, GGS Indraprastha University.
9. Guard File

(DEEPA MEHTA)
SECTION OFFICER(ESTT.-NT)